

**Griswold Elementary School
PTO Treasurer's Report
Sept 2016**

Beginning

<u>Startup</u>	\$1,000.00
<u>Playground</u>	5,183.73
<u>General Fund</u>	(4,494.38)
	\$1,689.35

Income

Basket Raffle (Melissa/Ashley)	\$60.00
Basket Raffle/Silent Auction Ticket Sales	\$3,991.00
Bingo Sales	\$1,455.00
BJ Return	\$13.49
Book Fair Start Up	\$450.00
Book Fair	\$2,482.79
Book Fair	\$3.00
Chillis	\$958.00
Foxwoods Bingo Ticket (Profit)	\$750.00
Ice Cream Social	\$448.00
Ice Cream Social	\$10.25
Shirt Sheri	\$15.00
Shirt Melissa	\$15.00
Silent Auction	\$375.00
Square 1 Art Profit	\$61.13
Tip A Teacher (check from corporate)	\$150.00
Tip A Teacher	\$31.00
Basket Raffle Start Up	\$193.09
Yearbook	\$160.00
Cherry Dale (1st Fundraiser)	\$8,630.08
Spirit Monkey	\$600.00
Notepads	\$59.00
	\$20,910.83

Expenses

Items in red need to be written or have not cleared our account

Teacher Participation	\$15.00
Parent Participation	\$15.00
PTO Childcare (May meeting)	\$30.00
Classroom Supplies Sunderland	\$50.00
Classroom Supplies Labossiere	\$50.00
Classroom Supplies- M Giard	\$50.00
Field Trip- 3rd Grade	\$994.00
Nursing Supplies	\$56.02
4th Grade Celebration (pizza)	\$360.00
Muffin Mornings	\$67.96
Enrichment- Kindergarten	\$512.13
Idols (approved in the fall)	\$500.00
Basket Raffle	\$55.15
Bank Fee- Balance below \$3,000	\$8.00
Spiritwear Reimbursement	\$13.75
Classroom Supplies (Special Ed Team)	\$329.85
Book Fair Start Up	\$450.00
Raffle Start Up	\$300.00
Scholastic Payment	\$3,432.79
Yearbook Final Payment	\$655.85
Spiritmonkey Start Up	\$1,355.00
Spiritmonkey- 2nd Order (Red Ribbon)	\$1,100.00
Classroom Supplies- Ellsworth	\$50.00
Office supply	\$49.00
Classroom Supplies Davis	\$50.00
	\$10,549.50

Net Change **\$10,361.33**

Ending

<u>Startup</u>	1,000.00
<u>Playground</u>	5,183.73
<u>General Fund/ Operating Fund</u>	5,866.95
<u>Checkbook Balance as of 9/20/2016</u>	12,050.68

<u>Basket Raffle Start Up</u>	
300.00	
(27.84)	
(40.00)	Pizza Party For BoxTops
(21.07)	Mrs. Williams (Gift)
(18.00)	Two Sisters Shipping Boxtops
193.09	

<u>Tip A Teacher</u>	
138.00	Cash Given at the Door
(85.00)	DD Gift Cards to teachers for helping
(23.00)	Book Fair Supplies
30.00	
31.00	Gave me \$31

<u>Scholastic Total Due</u>	
Total Sales	
5,557.36	Total Sales
(2,124.57)	Credit Cards Paid to Scholastic Directly
3,432.79	Total Due
<u>Scholastic Breakdown of Sales</u>	
\$1,536.44	Reg #1
\$1,679.40	Reg #2
\$1,391.43	Cash Only line
950.00	Teacher Coupons
\$5,557.27	
5,557.27	Total Sales
(2,124.57)	Total Credit Cards
(950.00)	Teacher Coupons
2,482.70	Total Deposit

Bank Reconciliation

Bank Balance 9/20/2016 12,771.65 From the bank website as of 9/20/2016

Deposits Outstanding

Spirit Monkey (Perfect Attendance)	\$600.00
Notepads	\$59.00
	\$659.00

Checks Outstanding

	Check #
Checks for Babysitters (I paid cash)	\$30.00
Classroom Supplies-Davis	\$50.00
Spirit Monkey- First Order	\$200.00
Spirit Monkey - 2nd order	\$1,100.00
	\$1,380.00

Total Reconciled Balance	\$12,050.65 (Bank Balance Plus Deposits Outstanding Minus Checks Outstanding)
Total Checkbook Balance	12,050.68 From Above
Variance	\$0.03